Receive Notification When an Earlier Appointment Becomes Available with Fast Pass

Whether it’s on a mobile device or a traditional computer, Kelsey-Seybold Clinic is proud to offer unique tools through MyKelseyOnline to help you schedule and manage your appointments.

After scheduling an appointment with your doctor, you can add your appointment to the wait list. If an earlier appointment time opens up, we will send you a notification with the new appointment information. You can accept the offer, and your appointment will automatically be updated to the new date and time, or you can keep your current appointment to wait for a more convenient offer.

Add Your Appointment to the Wait List From Your Computer

1. From your MyKelseyOnline homepage, go to Appointments > Upcoming Appointments and select the appointment you want to add to the Wait List.
2. Click Add to Wait List. You are added to the Wait List and will be notified if an earlier appointment becomes available.

Add Your Appointment to the Wait List From Your Mobile Device

1. Open the MyChart mobile app.
2. From your Activities homepage, select Appointments.
3. Select the future appointment you want to add to the Wait List.
Accept or Decline an Appointment Offer From Your Computer

1. From your MyKelseyOnline homepage, find the appointment offer.
2. Click the appropriate button to accept or decline the appointment.
   - To accept the offer, click **Accept New Appointment**. Your original appointment will be changed to the new appointment date and time.
   - To decline the offer, click **Keep Existing Appointment**. You will remain on the Wait List and can potentially receive another offer for a new appointment.

Accept or Decline an Appointment Offer From Your Mobile Device

1. Open the MyChart mobile app.
2. From your Activities homepage, select 📆 **Appointments**.
3. Select the appropriate button to accept or keep the appointment.
   - To accept the offer, select **Accept**. Your original appointment will be changed to the new appointment date and time.
   - To decline the offer, select **Keep**. You will remain on the Wait List and can potentially receive another offer for a new appointment.
You can accept an earlier time for this appointment. This offer will expire today at 1:30 PM.

SCHEDULED
DEC 9 2016
Friday 8:00 AM
MKO Office Visit
MC FAMILY MEDICINE
KEEP

NOW AVAILABLE
NOV 29 2016
Today 1:30 PM
MKO Office Visit
MC FAMILY MEDICINE
ACCEPT